

## **RECORD OF PROCEEDINGS**

### **MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF**

#### **DEEP CREEK WATER AND SANITATION DISTRICT**

**HELD:** Thursday, the 12<sup>th</sup> day of December, 2019, at 10:00 a.m. at 6530 S. Yosemite Street, Suite 200, Greenwood Village, CO 80111

#### **ATTENDANCE:**

A regular meeting of the Board of Directors of Deep Creek Water and Sanitation District, Mineral County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

President John H. Parker, II  
Secretary Ann Parker  
Director Bill Parker (via conference call)  
Margaret Hampton (via conference call)

Silvia Fejka of Michow Cox & McAskin LLP, attorney for the District was also present.

#### **1. CALL TO ORDER:**

President Parker called the meeting of the Board of Directors of the District to order at approximately 10:01 a.m.

#### **2. CONFLICTS OF INTEREST:**

In accordance with state law, the Directors have previously filed written disclosures describing potential conflicts of interest with the Secretary of State, and the Directors present affirmed the existing conflicts of interest. No new or additional disclosures were made at the meeting.

#### **3. PUBLIC COMMENT:**

No comments.

#### **4. CONSIDER APPROVAL OF MINUTES:**

The Board considered the minutes from the regular meeting of the Board held December 13, 2018. Upon motion duly made, seconded, and unanimously approved by a vote of 4-0, the Board approved the minutes and authorized Secretary Ann Parker to execute a copy thereof.

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### **5. FINANCIAL MATTERS:**

- a. Conduct Public Hearing on 2020 Budget and Consideration of Resolution Adopting 2020 Budget (Resolution 2019-1), Resolution Appropriating Funds (Resolution 2019-2) and Resolution Certifying 2020 Mill Levy for Collection in 2021 (Resolution 2019-3)

President Parker declared the public hearing on the 2020 budget opened at 10:04 a.m. The Board reviewed the 2020 budget, as prepared by Rosemary Gentry, CPA. President Parker closed the public hearing on the 2020 budget at approximately 10:05 a.m.

Upon motion duly made, seconded, and unanimously carried by a vote of 4-0, the Board: (1) approved and adopted the 2020 budget as presented; (2) approved the revenues and expenditure of funds as shown in the Resolution Adopting a Budget and Summarizing Revenues and Expenditures for the Calendar Year Beginning on the First Day of January, 2020 and Ending on the Last Day of December, 2020 (Resolution 2019-1); (3) adopted the Resolution Appropriating Sums of Money in the Amounts and for the Purposes as Set Forth Below, for the Deep Creek Water and Sanitation District, Mineral County, Colorado, for the 2020 Budget Year (Resolution 2019-2); (4) adopted the Resolution Levying General Property Taxes for the Year 2020 to Help Defray the Costs of Government for Deep Creek Water and Sanitation District, Mineral County, Colorado, for the 2020 Budget Year (Resolution 2019-3); (5) authorized President Parker and Secretary Ann Parker to execute the necessary documentation; and (6) directed Ms. Fejka to file the 2020 budget with the Division of Local Government. The Board's approval of the 2020 budget items is set forth in Resolutions 2019-1, 2019-2 and 2019-3.

### **6. DIRECTOR ITEMS**

No directors presented items for discussion.

### **7. ATTORNEY ITEMS:**

- a. Discuss 2020 regular meeting schedule

Ms. Fejka noted that the 2020 C.R.S. § 32-1-809 transparency notice provides for the following meeting schedule: the second Thursday of each of the months of March, June, September, and December. No action was taken.

- b. Discuss 2020 District election and Resolution Appointing a Designated Election Official (DEO) and Authorizing the DEO to Cancel the Election if Appropriate

Ms. Fejka noted to the Board the upcoming regular election in May 2020 and recent legislative changes impacting the timing of future regular elections. Ms. Fejka then presented the Resolution Appointing a Designated Election Official (DEO) and Authorizing the DEO to Cancel the Election if Appropriate (Resolution 2019-4). Upon motion duly made and seconded, the Board unanimously approved Resolution 2019-4.

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### **8. NEW BUSINESS:**

- a. Annual Transparency Notice Pursuant to C.R.S. § 32-1-809

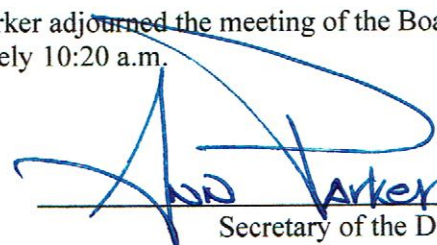
The Board reviewed the annual transparency notice and instructed Ms. Fejka to circulate and cause the notice to be posted as required by statute.

- b. 2020 Annual Administrative Resolution (Resolution 2019-5)

Ms. Fejka presented the 2020 Annual Administrative Resolution to the Board. Upon motion duly made, seconded, and unanimously approved by a vote of 4-0, the Board approved the 2020 Annual Administrative Resolution (Resolution 2019-5).

### **9. ADJOURNMENT:**

There being no further business at said regular meeting, President Parker adjourned the meeting of the Board of Directors of Deep Creek Water and Sanitation District at approximately 10:20 a.m.

  
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Secretary of the District